

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES –July 5, 2022**

The Board of Commissioners of the Yolo Fire Protection District met on July 5, 2022, in a regular session at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 5:32 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock and Chuck Hermle

Commissioners absent: None

Also present: Dan Tafoya, Chief, Sheryl Salgado, Clerk and Steve Wood, GSRMA

Introduction: Steve Woods, Golden State Risk Management Association was in attendance to present to the Commissioners a \$2133.00 check. The check was awarded for successfully participating in the Risk Management Accreditation Program earning 7% back of the district's annual contribution.

Public Comment: None

Correspondence and Informational Items:

Commissioner Pollock shared the County requested additional information for the Mini-Grant. She will work with the County on this matter. Commissioner Pollock also reminded commissioners that Form 470 needed to be completed and submitted to the County.

Commissioner Weiss stated the district received the Local Agency Biennial Notice due by October 2022. Commissioner Weiss also provided an update on the Development Impact Fee Study. Mr. Kowta is suggested the district provide a range of Capitol Purchases through 2040. Commissioner Weiss will work with Mr. Kowta on this matter. Commissioner Hermle shared the meeting with Butterfield Electric was rescheduled due to Assistant Chief Tafoya was called out on a Strike Team.

Reading and Approval of Minutes from June 6, 2022-Regular Meeting.

Motion made to approve all minutes as written.

Motion: Pollock

Second: Weiss

Motion: unanimously carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases, and approve any necessary budget transfers.

Received a check from GSRMA in the amount of \$2133.00.

Motion made to approve additional expenditures for June 2022 as presented in the amount of \$12,443.67 and July expenditures as presented in the amount of \$33,667.00.

Motion: Pollock

Second: Hermle

Motion: unanimously carried.

During budget review, adjustments were made as follows: Increase Federal, State and Local revenues that were received. account 401340 in the amount of \$210,874; account 401063 in the amount of \$6,410; account 402020 in the amount of \$13,562; account 403610 in the amount of \$12,362 a total of increased revenue of \$243,208. Expenditure adjustments: increase Salary and Benefits as follows- account 500100 in the amount of \$2816; 503020 in the amount of \$178; 500330 in the amount of \$41; 500340 in the amount of \$170, a total amount of \$3,205; increase Services and Supplies as follows- account 501010 in the amount of \$10,785; account 501070 in the amount of \$704; account 501210 in the amount of \$14,960; account 501250 in the amount of \$5640 a total increase of \$32,089. Increase Other Charges for a total amount of \$5753 to account 502110. Increase Total Capitol Assets as follows- account 503070 in the amount of \$8662 and account 503071 in the amount of \$8,822 for a total amount of \$17,484. Total expenditure adjustment of \$58,531.

Motion made to adopt 2021-22 Budget adjustments increasing revenue in the amount of \$243,208 and increase expenditures in the amount of \$58,531.

Motion: Weiss

Second: Hermle

Motion: unanimously carried.

Review of LAFCO MSR Update and Possible Action: Commissioner Pollock reported she worked with Christine Crawford from LAFCO with the suggested changes. Commissioner Pollock also attended the LAFCO Commission meeting on June 30th and shared at the meeting what a good job Ms. Crawford did. Commissioner Pollock also reported that the LAFCO Commission postpone action and scheduled another meeting for July 28, 2022.

Discussion of Upcoming Prop 218 Workshop and Possible Action: Discussed County's upcoming Prop 218 Workshop scheduled on July 7, 2022, at Willow Oak Hall at 6:00 PM and also available by Zoom.

Discussion of Fence Construction Between YFPD Property and New Library and Possible Action: Commissioner Pollock shared she was contacted by the Project Manager of the Library regarding replacing the fence. Gab Tafoya will be performing the work. Yolo Fire will pay for the removal of the fence and paving around the water meter and fire hydrant. The library and fire district will share the cost of the replacement fence.

Upcoming GSRMA Trainings and Possible Action: Commissioners discussed GSRMA Annual Conference. Commissioner Hermle plans on attending the conference.

Discussion of New DSL Line Entering the Station and Possible Action: Discussion held on installing DSL line for the station. Chief Tafoya will contact Butterfield Electric to obtain a cost estimate.

Discussion of G-208 and Possible Action: Commissioners discussed selling G-208. Commissioner Weiss will explore requirements.

Review of 2022-23 Authorization Forms and Possible Action: Commissioner reviewed and completed forms.

Resolution 070522.1 Requesting Collection of Charges on Yolo County on the Yolo County Tax Roll and Possible Action:

Motion made to adopt Resolution 070522.1 Requesting Collection of Direct Charges on Yolo County Tax Roll.

Motion: Weiss Second: Hermle Motion: unanimously carried.

Resolution 070522.2 Certifying November 8, 2022, County Election and Possible Action:

Motion made to adopt Resolution 070522.2 Ordering Fire Commissioner Election and Requesting the Board of Supervisors of Yolo County to Consolidate District Election with the Regular Election held on November 8, 2022.

Motion: Pollock Second: Hermle Motion: unanimously carried.

Resolution 070522.3 to Change Audit Cycle to Two Years and Possible Action:

Motion made to adopt Resolution 070522.3 changing to a biennial audit cycle.

Motion: Hermle Second: Pollock Motion: unanimously carried.

Review and Update Records Retention Policy: Commissioner Pollock reported that she and Sheryl Salgado, Clerk are gathering information.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues: Possibly losing one volunteer, may be leaving the area for employment. Daniel Tafoya Sr. retired volunteer who was with the department for over 37 years passed away. Services are scheduled to be held at Yolo Fire Station and the reception will be at Willow Oak Hall.

Meeting adjourned at 7:10 P.M.; next regular meeting: Monday, August 1, 2022, 5:30 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk