

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES –August 1, 2022**

The Board of Commissioners of the Yolo Fire Protection District met on August 1, 2022, in a regular session at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 5:30 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock and Chuck Hermle

Commissioners absent: None

Also present: Dan Tafoya, Chief, Manual Tafoya, Assistant Chief and Sheryl Salgado, Clerk

Introduction: None

Public Comment: None

Correspondence and Informational Items:

Commissioner Pollock inquired if the district could provide a room at the fire station on the day of the Library's Car Show, August 27, 2022. Chief Tafoya stated he would be at the car show and would be glad to open a room for the event. It was the consensus of the commissioners to allow the library to use a room at the fire station.

Commissioner Weiss stated he worked with Matt Kowta, BAE and provided the updated Capitol Equipment Plan and changes since the previous DIF study. Mr. Kowta also requested a call response report, Commissioner Weiss will also work with staff obtain this information.

Commissioner Weiss also shared a notice from PG&E, the fire station is listed as a critical business in the event of shutting off power. Chief Tafoya stated he spoke with John Reimer, the DSL box is installed at the library. The line is not completed to the fire station. Chief Tafoya will work on obtaining cost estimates for underground conduit.

Commissioner Weiss stated he completed the County Election forms. He mentioned the process and forms are new. Commissioner Hermle shared he signed up for GSRMA training in October

Reading and Approval of Minutes from July 5, 2022-Regular Meeting.

Motion made to approve all minutes as written.

Motion: Pollock

Second: Hermle

Motion: unanimously carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases, and approve any necessary budget transfers.

Sheryl Salgado, Clerk informed commissioners that the County is still processing year end transactions. Commissioner Hermle stated he would like to look into the cost of solar.

Motion made to approve August expenditures as presented in the amount of \$5,551.58.

Motion: Hermle

Second: Pollock

Motion: unanimously carried.

Review and Update: Record Retention Policy and Possible Action: Commissioner Pollock presented a draft Record Retention Policy for review.

LAFCO MSR Update and Possible Action: Chief Tafoya stated the LAFCo Commissioner adopted the MSR at their July 28, 2022, meeting.

Salary Adjustments for District Employees and Possible Action: Commissioner Hermle left the meeting. Commissioner Weiss presented a 10% increase for all district employees. Discussion held. Motion was made to increase district employee's salary by 10%.

Motion: Weiss Second: Pollock Motion: unanimously carried.

Commissioner Hermle returned to the meeting.

Prop 218 Workshop and Possible Action: Discussion held on the County's Prop 218 Workshop. The County's plan is to move forward in phases. Districts who are interested in moving forward will be in the first phase. The County has contracted with SCI consulting firm to perform the study. Each district will be responsible for the cost of the Prop 218 Election.

Conflict of Interest Biennial Report and Possible Action: Tabled to next meeting.

Disposal of G-208 and Possible Action: Commissioner Weiss suggested to sell the equipment by seal bid; with a minimum bid of \$10,000. Bids to be opened on September 6, 2022. To post sales notice on the district's website, Yolo County Fire Chief's Association, and department's social media page. Bids must be postmarked by September 3, 2022. Discussion held. Motion made to sell equipment as discussed.

Motion: Hermle Second: Pollock Motion: unanimously carried.

Purchase of Narcan for Volunteers and Possible Action: Commissioner Hermle asked the status of purchasing Narcan. Chief Tafoya reported the County has experienced staff turnover. The person he was working with is no longer with the County. Chief will follow-up with the County next week.

Review Butterfield Proposal to Complete Station Wiring Project and Possible Action: Commissioner Hermle presented the bid and scope of work from Butterfield. The estimated cost is \$5100.00. Motion made to move forward on proposal.

Motion: Weiss Second Hermle Motion: unanimously carried.

Reseal Parking Area and Possible Action: Commissioner Hermle inquired the timeline to reseal the parking area. Discussion was held. Chief Tafoya to follow-up with Paul Spencer at Diamond D in regard to resealing the parking area.

Fire Chief's Report and Possible Action(s):

a. Personnel Issues: None

Chief Tafoya thanked the district for their support for Daniel Tafoya's funeral
Commissioner Pollock shared the Library has completed their construction so Gab
Tafoya can start the fencing project.

Meeting adjourned at 6:56 P.M.; next regular meeting: Tuesday, September 6, 2022, 5:30 P.M.

Respectfully submitted,


Sheryl Salgado, Clerk