Yolo Fire Protection District P.O. Box 466 Yolo, CA 95697 MINUTES – July 6, 2020

NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS WILL BE FOLLOWED.

The Board of Commissioners of the Yolo Fire Protection District met on July 6, 2020, in a regular session at the Yolo Fire Station. Commissioner Louie Muller called the meeting to order at 4:30 P.M.

Discussion of Property Boundaries and Landscaping between Yolo fire District and Yolo Branch Library and Possible Action. In attendance will be Architect Doug Davis and Yolo County Librarian Mark Fink (NOTE: Meet outside at site). Met on site with Doug Davis, Mark Fink, Meg Sheldon, President of Friends of the Library. Reviewed the property line consensus of the Commissioners was to move current fence onto the appropriate property line giving the fire district four more feet on the Eastern boundary. Continue with fencing almost to the street with a lower fence. There will be no shrubs or trees on the fire department property.

Commissioners present: Louie Muller, Lynnel Pollock and Steve Weiss.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, Manuel Tafoya, Assistant Fire Chief and Sheryl Salgado, Clerk

Introduction: None.

Public Comment: Comment: None.

Correspondence and Informational Items:

Commissioner Pollock shared a cancelation notice of the annual Library Car Show.

Commissioner Weiss shared a letter received from Golden State Risk Management awarding the district \$1048.15 for participating in their 2019-20 Risk Accreditation Program and also received a Thank You card from Linda Hunter. Due to the Labor Day holiday in September the regular meeting will be scheduled on September 8, 2020.

Reading and Approval of Minutes from March 2, 2020, Meeting:

June 1, 2020, minutes were read.

Motion made to approve the minutes as corrected.

Motion: Muller Second: Weiss Motion: carried.

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers: Discussed audit. Three checks were received: one in the amount of \$7,031.20 received for DIF, GSRMA \$1048.15 and \$15 for reports.

Motion made to approve payment as presented for June invoices in the amount of \$6419.20 and July invoices in the amount of \$32,034.80.

Motion: Weiss Second: Muller Motion: carried.

Motion made to adjust 2019-20 Budget- transferring \$3000 from Contingency as follows: \$1635.00 to Payroll and Benefits (500100-\$1095.00; 500320-\$30.00; 500330-\$10.00; 500380-\$500.00), \$1000 to Services and Supplies (501070) and \$365.00 to Other Charges (502110).

Motion: Muller Second: Pollock Motion: carried

<u>Discussion of Development Impact Fees for New Library Building and Possible Action:</u> Chief Tafoya informed the Commissioner on the estimated DIF cost. Discussion held.

Motion made to discount the DIF cost for the new Yolo Branch Library.

Motion: Weiss Second: Muller Motion: carried.

<u>Discussion of Fees for Benefit Assessments:</u> Assistant Chief Tafoya provided a review of Fees for Benefit Assessment charges. Discussion held. Commissioners clarified the charge for Outbuildings. An outbuilding sized as 10 feet by 12 feet or larger is to be charged at \$15 per Outbuilding.

Biennial Review of Conflict of Interest code and Possible Action: Biennial Form reviewed.

Motion made to submit form-No Amendments as required

Motion: Pollock Second: Weiss Motion: carried.

<u>Discussion of Cache Creek Regional Park Issues and need for Rescue and Firefighter XUV's and Possible Action:</u> Chief Tafoya provided an update on activities, call frequency and the most recent increased of incidents in the creek. Fire Chiefs from four of the surrounding fire districts (Willow Oak, Esparto, Madison, and Yolo Fire Protection Districts) impacted by the activities at the creek are scheduled to attend the Board of Supervisors Meeting scheduled Tuesday, July 7th to inform the Board of the events and activities at the creek and to request funds to purchase four XUVs estimated cost is \$25,000 per piece of equipment.

<u>Review Yolo DFS Authorization Form and Possible Action:</u> Commissioners reviewed and completed required forms.

Fire Chief's Report and Possible Action(s):

a. Personnel Issues- Chief Tafoya reported as of to date, no volunteers have been exposed to COVID-19. Clarification to exposure to COVID-19 will be reviewed with the volunteers at their next meeting.

Chief stated he received one volunteer's resignation.

Meeting adjourned at 6:48 P.M.; next regular meeting: Monday, August 3, 2020 at 5:30 P.M.

Respectfully submitted,

Sharul Salbado Olerk