

**Yolo Fire Protection District
P.O. Box 466
Yolo, CA 95697
MINUTES –February 7, 2022**

**NOTE: YOLO COUNTY REGULATIONS CONCERNING COVID-19 PROTECTIONS
WILL BE FOLLOWED.**

The Board of Commissioners of the Yolo Fire Protection District met on February 7, 2022, in a regular session at the Yolo Fire Station. Commissioner Steve Weiss called the meeting to order at 5:30 P.M.

Commissioners present: Steve Weiss, Lynnel Pollock and Chuck Hermle.

Commissioners absent: None

Also present: Dan Tafoya, Fire Chief, and Manuel Tafoya, Assistant Chief

Introduction: None

Public Comment: Comment: None

Correspondence and Informational Items:

Chairman Weiss stated the US Bank Card billing has been corrected.

The District received a letter from Betty Yee, CA State Controller reminding of the SCO report.

The District received a letter from Riebes Auto Parts informing that the company is now Napa Auto Parts

Commissioner Hemle has been in contact with former Commissioner Muller regarding the electrical upgrades to the station. It will be a few weeks before work can start, and the electricity may be off for a few days.

Commissioner Pollock relayed information about a conversation with legal counsel concerning property acquisition.

A notice was received from MASA about medical transports. New plans will be available next year that will cover more options and costs will increase.

Reading and Approval of Minutes from Regular Meeting January 12, 2022:

Motion made to approve January 12, 2022, regular meeting minute with corrections.

Motion: Pollock

Second: Hermle

Motion: unanimously carried

Finances:

Review ledgers and status of budget by line item, receive checks for deposit, review and approve bills, consider purchases and approve any necessary budget transfers.

Motion made to approve expenditures as presented \$10,216.82

Motion: Hermle

Second: Pollock

Motion: unanimously carried.

Discussion of Strategic Plan Workshop and Possible Action:

The topics for the agenda were discussed. The workshop will begin at 7:00 AM on Saturday, February 12th, and will include the Department Leadership Team. Commissioner Weiss will send out the agenda soon.

Discussion of Clerk Position and Possible Action:

The job duties and job description for an office support clerk were discussed. It will be a part-time job with a monthly stipend. A job description is being developed as the current one is outdated. An announcement of the vacancy will be put on the website immediately, and a special meeting was set for Wednesday, February 23, to review applications. Scott Fletcher's last day of work is February 26.

Library Update/Relocation of Fence:

Commissioner Pollock gave an update on the progress of the library building which is expected to be completed in August, 2022, and move in about two months later. The fence between the properties will be constructed closer to completion of the building and landscaping.

Development Impact Fee Study and Possible Action:

Commissioner Weiss had received some information from the County that the five-year update could be postponed. After discussion it was felt that the District should update the plan now so that more things could be included, and the County still has a contract with BAE until the end of this fiscal year. It was moved and seconded to go forward with the update now.

Motion: Pollock

Second: Hermle

Motion: unanimously carried

Prop 172 Update and Possible Action: Chief Tafoya stated no activity on Prop 172. Most of the focus has been with the LAFCo review. LAFCo appears to be moving toward combining areas and/or developing shared services agreements. Chief Tafoya will continue to attend meetings and follow this issue.

RFDP Update and Possible Action: Chief Tafoya reported YECA (Yolo County 911) will be removing Robins Fire District from Yolo's communication system on March 1. The Robins District is recruiting for a fire chief.

Discussion of Possible Contract with Yolo County Public Works to Provide Burning Services:

The County would like the Fire Department to burn ditches, etc. on county property. Commissioner Weiss will get more information as this is something the Department may wish to undertake.

Fire Chief's Report and Possible Action(s):

- a. Personnel Issues: None

- b. Sakata Seed will be moving forward with their next phase of development on Road 100. There may be some opportunities for the District and Sakata to work together. This will be discussed further at a future meeting.

Meeting adjourned at 7:05 P.M.; next regular meeting: Monday, March 7, 2020, 5:30 P.M. The workshop is February 12, and a special meeting is set for February 23.

Respectfully submitted,



Lynnel Pollock, Secretary